

EMPLOYMENT OPPORTUNITY

Utility Foreman Permanent Full-Time

Duties & Responsibilities Include:

- Responsible for overseeing the day-to-day operations, planning and supervising work schedule for the department. Oversee utilities-related work contracted to third parties, ensuring adherence to safety standards, RM policies, and job requirements.
- Complete monthly and periodic reporting to Provincial authorities, Council, and CAO.
- Plan and manage routine inspections, cleaning, calibration and preventative maintenance on equipment and systems. Oversee sewer flushing, hydrant maintenance, utility winterization, water connections and disconnections, manhole markings, and timely meter readings.
- Investigate and resolve operational issues and escalate as necessary.
- Respond to ratepayers' inquiries promptly and professionally.

Qualifications and Certifications:

- High School diploma, GED, or equivalent.
- Possession or ability to attain the following certifications within a reasonable timeline:
 - Level 1 – Water Treatment Plant
 - Level 1 – Water Distribution
 - Level 1 – Wastewater Treatment
 - Level 1 – Wastewater collection
- Post-Secondary education in mechanical, engineering, applied science, or related field is considered an asset.
- Valid Class 5 driver's license.
- Satisfactory Criminal Record Check.

Knowledge, Skills and Abilities:

- Comprehensive knowledge of equipment, facilities, materials, and methods used in providing potable water and wastewater treatment services.
- Familiarity and good working knowledge of related statutes and regulations.
- Ability to establish priorities, manage tasks with minimal supervision, and problem-solve efficiently.
- Strong communication skills, both verbal and written, with the ability to interact respectfully with the public.
- Basic computer skills and use of MS office to develop and build reports and plans.

Schedule:

- Monday to Friday, 80 hours bi-weekly, on-call as required.

Competitive wage dependent on experience. Full benefits package available after eligibility.

For more information about this position or for a job description please contact the RM office at 204-877-3327

Applications will be accepted until a suitable candidate is located.

Mailed to: c/o Human Resources, RM of Pipestone, Box 99, Reston, MB, R0M 1X0
Emailed to: hrpipestone@rmofpipestone.com
Or faxed to: 204-877-3999

We thank all applicants for their interest, however, only those being considered for an interview will be contacted. Disability accommodations available upon request.