



Box 99 Reston, MB R0M 1X0
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2023 Fire Safety Inspections Project 2023-08

Annual Safety Inspections for Fire Safety Equipment

Instructions:

Closing Date for Submissions: Proposals are to be delivered no later than 5:00 p.m. DST, Thursday, September 7, 2023. Email submissions will also be accepted by the deadline.

Pre-bid Inspection: Prospective bidders are invited to inspect the various locations prior to submitting a bid.

Substantial Completion Date: December 31, 2023, and November 30th thereafter

Contact: Tara Cowan, Recreation & Facility Manager - 204-851-1280

Address: Box 99, Reston, MB R0M 1X0

Email: tara@rmofpipestone.com

Work to be Completed:

Annual Inspection & Servicing of all Fire Extinguishers

An approximate total of 143 fire extinguishers, located throughout the municipality to be inspected, serviced, and replaced as required. Extinguishers in mobile equipment will be brought to the Public Works shop for ease of inspection and servicing.

Annual Inspection of Hood Suppression systems and Cleaning of Hood systems

Sites: Reston Rec Plex

Pipestone Community Rink

Scarth Community Centre

Annual Inspection & Servicing of Fire Alarm & Emergency Lighting

Reston Sites: Municipal Office Municipal Public Works Shop

Fire Hall RES Centre

Reston Rec Plex

Pipestone: Pipestone Community Rink

Advance notice of a minimum 48 hours prior to commencing work is requested to ensure all mobile extinguishers can be gathered and an employee is available to accompany the inspector.

Term of Contract

Proposals written for a 3-year term.

Information to Bidders

- The Municipality will consider proposals that contain alternative solutions to the work list above which the contractor feels will be a more cost-effective and/or long-term solution. Please provide pricing as to the work requested and a separate price and explanation for the alternate solutions.
- Tenders must include an expected timeline and date of completion for the work.
- Bidders should provide at least two (2) references for previous work completed.
- Pricing shall be exclusive of applicable taxes.
- All proposed sub-trades intended to be used for the project are to be named in the proposal.
- Successful bidder will provide within ten (10) days of award the following documentation:
 - WCB clearance letters for the general contractor and any named subcontractors
- Prospective contractors are advised to view the places of work prior to making a proposal. Please contact Tara at 204-851-1280 to arrange a meeting time.

Proposal Evaluation

Proposals will be evaluated by contractor experience with similar types of projects as well as the overall length of the project that can be completed for the available budget.

Council reserves the right to accept any proposal that best meets the requirements of the Municipality.

The lowest price or any proposal may not necessarily be accepted.

General Notifications

During the term of the contract, any damage caused by the contractor, or subordinates to the public or private property including but not limited to buildings, property surrounding buildings, surface fixtures which may include trees, shrubbery, fences, or other outdoor appurtenances, or private vehicles will be the responsibility of the contractor. Every effort must be made to mitigate damage to areas surrounding the immediate work sites.

The contract shall be subject to cancellation with written notice should the owner deem the service unsatisfactory for any reason.

**Quotation Form
Fire Safety Inspections**

Tender of _____
Hereinafter referred to as the "Bidder"

To: RM of Pipestone
401 Third Avenue
Box 99
Reston, MB R0M 1X0
Hereinafter referred to as "RM of Pipestone"

In response to the Request for Quotation for the Annual Fire Safety Inspections and associated Quotation documents, the Bidder has carefully examined the scope of the proposed Service, and work specifications and will provide all necessary labour, material, equipment, supervision, and all other factors as required to complete the Service as called for by these documents and in accordance with the RM of Pipestone requirements, for the specified limit of construction.

The Bidder acknowledges receipt of the following addendum(s) covering revisions to the Quotation documents.

Addendum No. _____ Dated: _____

Addendum No. _____ Dated: _____

This quotation is irrevocable until September 30, 2023.

References:

**Tender Form
Fire Safety Inspections**

Term of Agreement: **Three Years (2023, 2024, 2025)**

BID FORM					
Item Number	Description	Unit	Estimated Quantities	Unit Price (\$)	Total (\$)
1	Inspection & Service of Fire Extinguishers	ea	144		
	2.5 lbs		10		
	5 lbs		92		
	5.5 lbs		5		
	6 lbs		1		
	10 lbs		32		
	20 lbs		2		
	Class K		2		
2	Inspection of Hood Suppression	Ea	3		
3	Cleaning & servicing of hood suppression system	Ea	3		
4	Inspection & testing of Fire Alarm System	Ea	4		
5	Inspection & testing of Emergency Lighting	Ea	6		
6	Travel rate (per kilometer) or Flat rate				
7	Loaner extinguisher rate	Ea	1		
	2.5 lbs				
	5 lbs				
	5.5 lbs				
	6 lbs				
	10 lbs				
	20 lbs				
	Class K				
8	Replacement extinguisher rate	Ea	1		
	2.5 lbs				
	5 lbs				
	5.5 lbs				
	6 lbs				
	10 lbs				
	20 lbs				
	Class K				
Total Amount of Bid (\$)					

After viewing the work site and requirements, please insert additional pages if you would like to submit an alternative proposal.

**Tender Form
Fire Safety Inspections**

Bidders Address and Contact information:

Phone: _____

Email: _____

Contractor:

Full legal name of corporation, partnership or individual

Authorized signatory

Authorized signatory

In Witness Whereof this Agreement has been executed by the parties hereto:

Signed and Delivered on behalf of the RM
by an authorized representative

(Authorized Authority)

(Printed name of Authority)

Signed and Delivered by or on behalf of the
Contractor (or by an authorized signatory of
the Contractor if a corporation)

(Contractor or Authorized Signatory)

(Printed Name of Contractor)