



Box 99 Reston, MB R0M 1X0  
**Phone: 204.877.3327**  
 Fax: 204.877.3999  
 Website: [www.rmofpipestone.com](http://www.rmofpipestone.com)

## Are you tired of paying for postage and late fees?

**Pre-Authorized Payment Plan** is an easy way to make scheduled payments for your R.M. of Pipestone Utility bill; you'll have no more postage or missed payments with late fees.

The amount due is automatically withdrawn from your financial institution on the 25<sup>th</sup> of October, January, April and July. You will continue to receive bills with the amount due and date of your withdrawal. Withdrawals will be for a variable amount.

Alternatively, you can request to have equal payments withdrawn from your financial institution on the 25<sup>th</sup> of every month, with any adjustments being made on January 25<sup>th</sup> in each year.

All Canadian financial institutions participate with no additional charges over a paper cheque. If there is not enough money for the withdrawal, a second attempt will not be made. As the RM of Pipestone and most financial institutions charge a non-sufficient funds (NSF), we encourage customers to carry overdraft protection.

For more information, phone 204-877-3327.

To enroll or make changes to your pre-Authorized Payment Plan, please complete and sign this form. If you are enrolling more than two accounts, please complete another application.

### PRE-AUTHORIZED PAYMENT PLAN APPLICATION

Last name(s)		First name(s)	
Business name			
Daytime phone no.		Email address	
Utility Account no. 1		Utility Account no. 2	
Service address no. 1		Service address no. 2	
City/Town no. 1		City/Town no. 2	

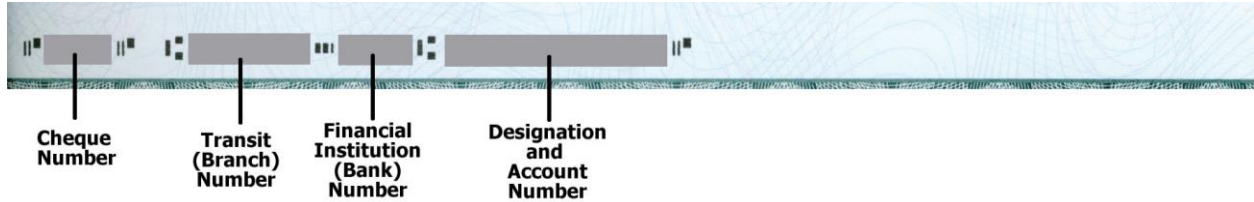
<input type="checkbox"/> Quarterly Payments	<input type="checkbox"/> 12-month Equal Payments
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...continued on reverse

You can attach an unsigned VOID cheque **OR** complete the Financial Institution (FI) information below:

FI name	Type of FI account ( <i>check one</i> ) <input type="checkbox"/> Personal <input type="checkbox"/> Business
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Use the following sample and coding on the bottom of your cheque to provide:



Transit no. (5 digits)	FI no. (3 digits)	Your FI Account No.
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This Pre-Authorized Payment Plan Agreement may be cancelled by either party at any time, subject to providing notification of at least one day but not more than 30 days. Please contact the RM of Pipestone if you have any questions about a specific withdrawal. Your financial institution or [www.cdnpay.ca](http://www.cdnpay.ca) can provide more information about cancellation or your recourse rights.

I/We (include all required signatures) authorize the RM of Pipestone to begin automated withdrawals for payment of my RM of Pipestone Utility Bill(s) from the FI identified on my VOID cheque or in the above FI information.

Authorized Signature no. 1	yyyy	mm	dd
Authorized Signature no. 2	yyyy	mm	dd

Choose any one of the following options for sending in your application and VOID cheque **OR** FI information:

<b>Mail to:</b> RM of Pipestone Box 99 Reston, MB R0M 1X0	<b>Fax to:</b> RM of Pipestone 1-204-877-3999	<b>Scan and email to:</b> <a href="mailto:accounts@rmofpipestone.com">accounts@rmofpipestone.com</a>	<b>Deliver to:</b> RM of Pipestone 401 3 <sup>rd</sup> Avenue Reston, MB
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This personal information is being collected under the program activity and the *Public Utilities Board Act*. The purpose is to provide the customer electronic payment functionality. Other uses and disclosures may be to provide information to internal and external auditors as part of a sample audit, electronic system to administer customer accounts and the RM of Pipestone on a "need to know" basis. It is protected by the protection of privacy provisions of *The Freedom of Information and Protection of Privacy Act*. If you have any questions, please contact the RM of Pipestone, Box 99, Reston, MB R0M 1X0, or telephone 1-204-877-3327.