



RURAL MUNICIPALITY OF PIPESTONE
Regular Meeting
September 12, 2013

Present: Reeve Ross Tycoles
Councillor Myles Van Damme
Councillor Randy Henuset
Councillor Bob Duncan
Councillor Lane Wanless
Councillor Jack Forsyth
Administrator June Greggor

Regrets: Councillor Kevin Martin

Call to Order

Reeve Tycoles called the meeting to order at 8:30 a.m.

Adoption of Agenda

Resolution No: 2013 09 01

(Henuset/Forsyth) "Now Therefore Be It Resolved that the agenda be adopted with the following amendments:

1. Appreciation Event
2. AMM Convention
3. RHA / Ambulance Meeting
4. Cardlock Letter
5. Reston Rec Plex."

Carried 6/0

Adoption of Minutes

Resolution No: 2013 09 02

(Van Damme/Duncan "Now Therefore Be It Resolved that the minutes of the August 8, 2013 regular meeting be adopted as circulated."

Carried 6/0

Resolution No: 2013 09 03

(Forsyth/Wanless) "Now Therefore Be It Resolved that the minutes of the August 15th Special meeting be adopted as circulated."

Carried 6/0

Resolution No: 2013 09 04

(Wanless/Henuset) "Now Therefore Be It Resolved that the minutes of the August 29, 2013 Public Works meeting be adopted as circulated."

Carried 6/0

Accounts

Resolution No: 2013 09 05

(Van Damme/Duncan) "Now Therefore Be It Resolved that the accounts in the amount of \$311,829.88 (cheque #15152 to cheque #15275) be ratified paid." Carried 6/0

Financial Report

Resolution No: 2013 09 06

(Forsyth/Henuset) "Now Therefore Be It Resolved that the Royalty Report be adopted as presented." Carried 6/0

Unfinished Business

Resolution No: 2013 09 07

(Henuset/Forsyth) "Now Therefore Be It Resolved that the approach policy approved under Resolution 2012 04 19 be amended and the following policy adopted:

Purpose:

To provide for a consistent and fair practice for the providing of access to property owners/oil companies within the R. M. of Pipestone.

Each 1/4 section of property is provided two approach accesses – one for each 1/2 mile at no cost to the property owner. At the request of the landowner and as time permits, the municipality will widen approaches and add culvert extensions to existing approaches to bring them to a 7.1 meter top flaring to a 13 meter width where it joins with the municipal road. All approaches provided for by the municipality will be eligible to be widened at no cost to the property owner. Every residence or business is provided one approach access at no cost to the property owner irrespective of the “two approaches per 1/4 section” clause. Any additional approaches shall be installed, at the owner’s expense, to the municipality’s specifications and upon approval of the municipality. Purchase and installation of a culvert, if required, shall also be the owner’s expense. The municipality shall submit an application for drainage works for approaches requiring culverts; the property owner shall be charged a \$50.00 fee for each application.

In the case of approaches required by oil companies, such approaches shall be installed at the company’s expense (including culverts and a drainage application fee of \$50.00), to the municipality’s specifications and upon approval of the municipality. The municipality shall submit the drainage license application to the province.” Carried 5/0

Resolution No: 2013 09 08

(Henuset/Forsyth) "Now Therefore Be It Resolved that the quote from Edman Trucking in the amount of \$6,800.00 plus GST for the removal of trees from 1st Avenue in Pipestone be accepted." Carried 6/0

General Business

Resolution No: 2013 09 09

(Duncan/Van Damme) "Whereas Tundra Oil & Gas is proposing to drill horizontal wells;

And Whereas this shall effect municipal mines and minerals on NE 23-9-28 WPM;

Now Therefore Be It Resolved that the R.M. of Pipestone consent to proportional sharing of production from the horizontal wells based on the methodology set out in The Manitoba Crown Royalty and Incentives Regulation." Carried 6/0

Council discussed ambulance training costs. CAO Greggor will draft a policy to present to Council.

Council discussed Phase 3 of the Water Pipeline project.

The conditions and possible upgrades to Reston and Pipestone Lagoon were discussed.

Resolution No: 2013 09 10

(Henuset/Forsyth) "Now Therefore Be It Resolved that Council and CAO be authorized to attend governance training November 14th & 15th, 2013 in Winnipeg with expenses paid."

Carried 6/0

Resolution No: 2013 09 11

(Van Damme/Forsyth) "Now Therefore Be It Resolved that David Moore be authorized to attend the Wastewater Collection course in Winnipeg October 21st to 25th, 2013 with expenses paid."

Carried 6/0

Resolution No: 2013 09 12

(Van Damme/Forsyth) "Now Therefore Be It Resolved that June Greggor be authorized to attend Best Practices in Human Resources training in Brandon on September 13, 2013 with expenses paid."

Carried 6/0

Resolution No.: 2013 09 13

(Van Damme/Forsyth) "Now Therefore Be It Resolved that Tina Stanley, Val Forsyth and Jasmine Gould be approved to enroll in the Municipal Law course associated with the MMAA Certificate program with expenses paid."

Carried 6/0

Resolution No: 2013 09 14

(Van Damme/Forsyth) "Now Therefore Be It Resolved that Michelle Halls, Tina Stanley and Jasmine Gould be authorized to attend the Manitoba Municipal User Group meeting October 3 and 4, 2013 in Portage la Prairie, Manitoba with expenses paid."

Carried 6/0

Resolution No: 2013 09 15

(Van Damme/Forsyth) "Now Therefore Be It Resolved that Jasmine Gould be authorized to attend Debits and Credits training in Brandon on October 18, 2013 with expenses paid."

Carried 6/0

Resolution No: 2013 09 16

(Wanless/Duncan) "Now Therefore Be It Resolved that the CAO and Assistant CAO be authorized to attend the Manitoba Municipal Administrators Association Fall District Meeting to be held in Melita on September 20, 2013 with expenses paid." Carried 6/0

Resolution No: 2013 09 17

(Henuset/Duncan) "Now Therefore Be It Resolved that taxes be added to the following properties for the appropriate length of time as indicated by the Provincial Assessor in letters dated July 23, 2013 and August 12, 2013 and under authority granted by Section 326 (1) and (1.1) of *The Municipal Act*:

Assessor Letter July 23, 2013

ROLL NUMBER	LEGAL	AMOUNT
2022346	8974 - HZNTL LS 12-7-8-28W	\$3,428.77
2022423	8834 - LS A4-7-8-28w	\$4,059.49
2022466	8963 - HZNTL LS 13-7-8-28w	\$3,431.18
2022526	9066 - HZNTL LS 8-9-8-28w	\$3,399.91
2022640	8933 - LS A9-11-8-28w	\$3,650.58
2023269	8784 - LS A13-17-8-28w	\$4,053.81
2023347	8724 - A9-16-8-28w	\$3,931.54
2024360	9237 HZNTL A12-22-8-28w	\$2,988.10
2024469	8401 - A12-29-8-28w	\$4,023.78
2025021	9114 - HZNTL LS 4-33-8-28w	\$3,090.35
2025022	9115 - HZNTL LS A4-33-8-28w	\$2,854.99
2027966	8720 - HZNTL LS 12-28-7-29w	\$3,454.38
2028561	8802 - LS 16-3--7-29w	\$4,269.61
2028621	8741 - LS 4-33-7-29w	\$4,017.96
2028626	8733 - LS 5-33-7-29w	\$3,620.73
2028783	8975 - LS 13-35-7-29w	\$3,202.67
2028815	9010 - LS 14-30-7-28w	\$3,535.92
2036866	8971 - LS A16-8-9-28w	\$3,624.12
2036948	8991 - LS 12-9-9-28w	\$3,212.41
2036981	8860 - LS 13-9-9-28w	\$4,158.82
2037181	8858 - LS 16-12-9-28w	\$4,153.16
2037865	8935 - LS 16-18-9-28w	\$3,627.65
2037866	8641 - LS 13-13-9-29w	\$3,700.84
2039967	8853 - LS A16-3-9-29w	\$3,798.73
2040467	9044 - LS 13-17-9-29w	\$3,903.12
2040470	9043 - LS 14-17-9-29W	\$3,922.64
2040545	8959 - LS 9-10-9-29w	\$4,140.18

2040546	8968 - LS 12-9-9-29w	\$4,050.25
2041080	8934 - LS 12-14-9-29w	\$3,732.80
2041081	8929 - LS 16-13-9-29w	\$3,780.42
2041710	9117 - LS 4-21-9-29w	\$4,097.86
2041911	LS 2-23-9-29W	\$6,363.85
2041956	LS 11-23-9-29w	\$278.10
2041981	8718 - LS 16-24-9-29w	\$3,659.19
2041982	8719 - LS A16-24-9-29w	\$3,410.35
2042461	9023 - LS 9-30-9-29w	\$3,727.48
2044623	8538 - LS A5-15-8-29w	\$4,477.43
2046026	8710 - LS A5-29-8-29w	\$4,025.34
2046247	8756 - LS 9-29-8-29w	\$3,881.35
2046248	8757 - LS A9-29-8-29w	\$3,598.38
2046340	8691 - LS 8-32-8-29w	\$4,825.92
2046460	8581 - LS 12-31-8-29w	\$4,810.91
2046461	8582 - LS 9-32-8-29w	\$4,783.20
2046462	9130 - LS A9-32-8-29w	\$2,969.52
2046621	8587 - LS 4-33-8-29w	\$5,672.10
2046662	8583 - LS 12-33-8-29w	<u>\$6,651.06</u>
	Total Personal Property	\$178,050.95
2500	DESC NW6-7-27w	\$193.01
63128	820/822 FIFTH AVE	\$42.67
63129	816/818 FIFTH AVE	\$42.67
65250	515 FOURTH ST	\$755.16
113400	DESC SW18-8-28w	\$126.04
119800	NW32-8-28w	\$46.50
130800	SE21-8-29w	\$408.64
132030	Desc SE24-8-29w	\$427.90
136300	NW35-8-29w	\$35.87
178400	126 FIFTH ST	\$60.69
180100	113 SIXTH ST	\$194.57
199250	DESC SW30-9-26W	\$1,498.82
203700	DESC NE5-9-27W	\$416.34
216550	DESC SW35-9-27W	\$252.11
259600	5/6-2-272	\$5,645.11
263000	140 FIRST ST EAST	<u>\$405.57</u>
	Total Real Property	\$10,551.67

ROLL NUMBER	LEGAL	AMOUNT
1000710	5/6-2-272	\$460.83
	Total Business Taxes	\$460.83
ROLL NUMBER	LEGAL	AMOUNT
122600	B--21381	\$61.08
200600	DESC SW 33-9-26w	\$363.65
207050	DESC SE 12-9-27w	\$372.39
	Total Real Property	\$797.12."

Carried 6/0

Resolution No: 2013 09 18

(Forsyth/Duncan) "Now Therefore Be It Resolved that taxes be cancelled on the following properties for the appropriate length of time as indicated by the Provincial Assessor in letters dated July 23, 2013 and August 12, 2013 and under authority granted by Section 300(6) and (6.1) of *The Municipal Act*:

Assessor Letter July 23, 2013

ROLL NUMBER	LEGAL	AMOUNT
2043381	7644 - WIWH LS 16A-1-8-29W	-\$1,678.34
	Total Personal Property Cancelled	-\$1,678.34
2400	DESC NE6-7-27W	-\$53.46
37600	142 FOURTH ST	-\$24.07
52080	224 SEVENTH ST	-\$43.94
63128	820/822 FIFTH AVE	-\$11.60
63129	816/818 FIFTH AVE	-\$11.60
113400	DESC SW18-8-28w	-\$10.49
129800	NE19-8-29W	-\$23.19
178400	126 FIFTH ST	-\$1.57
242800	NE6-9-29W	-\$3.76
	Total Real Property Cancelled	-\$183.68

Assessor Letter August 12, 2013

235400	SW26-9-28w	-\$88.99
	Total Real Property Cancelled	-\$88.99."

Carried 6/0

Resolution No: 2013 09 19

(Van Damme/Henuset) "Now Therefore Be It Resolved that the house located on Lot 1, Plan 772 be allowed to be moved to Lot 9, Block 3, Plan 46710 provided it meets the Zoning By-Law size requirement and is set on a full basement;

And Further Be It Resolved that it be recommended the building be situated on the lot so that a garage could be added." Carried 6/0

Resolution No: 2013 09 20

(Duncan/Forsyth) "Now Therefore Be It Resolved that upon recommendation from the Community Development Corporation, construction on Lot 10, Block 3, Plan 46710 must commence by June 30, 2014 or the deposit will be forfeited;

And Further Be It Resolved that no extension be granted past June 30, 2014." Carried 6/0

Resolution No: 2013 09 21

(Van Damme/Wanless) "Now Therefore Be It Resolved that the proposal from Genivar for preparation of a Conceptual Development Plan for the NE 9-7-27 in the amount of \$39,900.00 plus taxes be accepted." Carried 6/0

Resolution No: 2013 09 22

(Henuset/Van Damme) "Now Therefore Be It Resolved that upon recommendation from the Community Development Corporation, Ed Stephano be granted an extension on Lot 1, Plan 33038 until September 1, 2014 for development of a residence, due to recent natural weather events." Carried 6/0

The Municipal Newsletter was reviewed.

Resolution No: 2013 09 23

(Forsyth/Duncan) "Now Therefore Be It Resolved that Lane Wanless be appointed to sit on a committee to discuss options for the renovation or replacement of the Fire Station in Virden." Carried 6/0

Resolution No: 2013 09 24

(Van Damme/Henuset) "Now Therefore Be It Resolved that Dean Brooker be authorized to attend MEMO training course in Virden October 9 and 10, 2013 with expenses paid." Carried 6/0

A revised Landfill Proposal was reviewed.

Resolution No: 2013 09 25

(Wanless/Henuset) "Whereas the municipality has received donations from various individuals;

Now Therefore Be It Resolved that the R.M. of Pipestone make a grant to the following:

Reston Memorial Park	\$5,000.00	
Reston Memorial Theatre	600.00	
Reston Memorial Theatre Grand Opening	100.00."	Carried 6/0

By-Laws

Resolution No: 2013 09 26

(Henuset/Wanless) "Whereas Section 142(1) & (2) of *The Municipal Act* L.M. 1996 c.58 provides:

1. Every proposed by-law must be given three separate readings at meetings of the Council, and each reading must be put to a vote,
2. A Council may not give a proposed by-law more than two readings at the same Council meeting.

And Whereas By-law 2013-08, being a by-law of the R.M. of Pipestone to amend By-law 2012-03 authorizing expenditure and borrowing for a Rural Water Pipeline has been approved by The Municipal Board with no amendments;

Now Therefore Be It Resolved that By-law 2013-08 be given second reading and referred for third reading." Carried 5/0

Resolution No: 2013 09 27

(Van Damme/Forsyth) "Whereas By-law 2013-08 having been given third and final reading be now declared passed."

Carried 5/0
For: Tycoles
Wanless
Van Damme
Henuset
Forsyth

Councillor Duncan left the meeting at 1:00 p.m.

In Camera

Resolution No: 2013 09 28

(Forsyth/Van Damme) "Now Therefore Be It Resolved the regular meeting be adjourned and reconvene In Camera." Carried 5/0

Personnel

Resolution No.: 2013 09 30

(Henuset/Forsyth) "Now Therefore Be It Resolved that Resolution 2013 08 65 be rescinded." Carried 5/0

Resolution No: 2013 09 31

(Forsyth/Henuset) "Now Therefore Be It Resolved that Thomas O'Donnell be hired as a seasonal Operator 1, Step 1 effective September 9th with a three month probation period." Carried 5/0

Resolution No: 2013 09 32

(Forsyth/Henuset) Now Therefore Be It Resolved that Christine McConnell be hired as Public Works and Infrastructure Administrative Assistant at Step 4 effective August 5, 2013 with a three month probation period;

And Further Be It Resolved that retro pay for 2013 be paid."

Carried 5/0

Resolution No: 2013 09 33

(Wanless/Henuset) "Now Therefore Be It Resolved that the R.M. of Pipestone accept the quote of HMC Management Inc. for the recruitment process for the Public Works Manager as outlined in their email correspondence of August 29, 2013.

Carried 5/0

Committee/Meeting Report

Reeve Tycoles and Councillor Wanless gave an update on the R.E.S. property with an operational plan and future rental opportunities.

Councillor Wanless reported on Pipestone-Albert Recreation and Reston L.U.D.

Councillor Van Damme reported on the Dennis County Planning District.

Councillor Henuset reported the Pipestone Rink clean-up has been completed; the Weed Committee, Southwest Flood Relief Committee and the Melita and Area Health Committee.

Councillor Forsyth reported on the Wallace Fire Board.

Reeve Tycoles reported on the AMHC.

Correspondence

1. Letter from Village of Elkhorn on joint municipal meeting re: impact of amalgamation held in August (1340-12 E)
2. Letter from DFA having received Claim # 14 for 2011 Flood. (2500-4)
3. Letter from Local Government advising of second installment of 2013 General Assistance grant in the amount of \$24,787.59. (1340-10)
4. Highway Traffic Board hearing decision re: Spearing application for commercial access driveway from PTH 83 (1340-4)
5. Letter from Petroleum Branch re: Tundra converting well at 5-10-9-28 to salt water disposal (3230-10)
6. Letter from MIT granting permission for public road connection, accesses, swale and a fence from PR 256 in Cromer Subdivision with conditions (1340-4)

Personnel Reports**Resolution No: 2013 09 34**

(Van Damme/Forsyth) "Now Therefore Be It Resolved that the following personnel reports be accepted as filed:

Chief Administrative Officer
Development Officer."

Carried 5/0

New Business

Reeve Tycoles advised Council he had been invited to a meeting to make plans for a community celebration to recognize volunteers for their contribution during the natural disasters throughout the summer.

A meeting is scheduled to meet with Louise Stitt regarding ambulance.

Council reviewed a letter regarding the impending Cardlock system for community wells.

Resolution No: 2013 09 35

(Van Damme/Forsyth) "Whereas expected funding for the wall insulation upgrade project to the Reston Rec Plex is not forthcoming;

Now Therefore Be It Resolved that an amount of \$27,700.00 be added to the loan in the name of the Reston Rec Plex." Carried 5/0

Adjournment

Resolution No: 2013 09 36

(Forsyth/Wanless) "Now Therefore Be It Resolved that the meeting be adjourned." Carried 5/0

Time: 2:35 p.m.

Reeve

Administrator